When things have gone wrong, everything needs to go right.

Incident Reporting and Management

Incident and injury reporting is a critical function that is often handled with processes that are slow and inefficient resulting in inaccurate, incomplete or inconsistent information. Multiple forms are filled out with identical information by multiple sources. How can all of this be pulled together?

Now there’s a powerful web-based system that allows centralized reporting of incidents for immediate management notification, efficient claims generation and effective analysis for compliance and remediation.
PerformTRAX Incident Reporting and Management is a web-based system that enables central reporting of incidents for immediate notification of management and generation of claims. Powerful analytical tools pinpoint trends, allowing you to allocate resources for improved compliance and incident reduction.

Advantages
• Enables single reporting of multiple claim types (e.g., vehicle, property, 3rd party injury, employee workers’ comp) related to a single incident.
• Provides an intuitive, adaptable template directing you to fill out only what is necessary for the particular type and conditions of the incident.
• Uses customizable drop-down menus and standardized information gathering techniques to assure consistent and accurate reporting, early identification of trends, and simplified analysis.
• Intuitive and adaptive reporting screens enable users to report incidents with minimal training.
• Integrates with corporate ERP systems for seamless management of employee data and status changes.
• Fast, easy, convenient user reporting anytime, anyplace.
• Flexible data export capabilities.

Real world problem:
A major energy company with 700 locations had difficulty managing claim costs and identifying injury trends because they lacked a central reporting system and analytical tool.

The PerformTRAX solution:
The PerformTRAX Incident Reporting and Management system will streamline their reporting process, reduce their claim filing costs by an estimated 50%, and help identify specific problems that are reoccurring throughout the organization.
How does it work?
The PerformTRAX® Incident Reporting and Management function provides a consistent, immediate reporting of incidents and injuries to a common database, notifies key staff and initiates specific activities and corrective measures that are tracked in real time. This capability allows for rapid remediation of conditions and the initiation of return to work activities. The information can be used for causal analysis, determination of risk levels and to form recommendations for prevention and treatment.

The dynamic PerformTRAX Incident Reporting and Management function also:

- Creates reports quickly with drop-down menus.
- Tracks and prints OSHA logs for all locations.
- Imports employee, facility and vehicle information from existing databases.
- Exports incident information to claims service.
- Uses threaded notes for supervisors and administrators to document and track claim progress and return to work.

The power of the web:

- Users can securely access and input data via the web anytime, anywhere.
- Critical information is securely encrypted on our servers.
- No software to install, simplifies IT coordination, integration and support.
Powerful web-based safety management software to control today’s complex safety, compliance and insurance issues

- Collect, view, analyze, manage and react to all relevant information from a central location.
- Plan, communicate, monitor and verify completion of assigned tasks.
- Measure and improve individual safety performance for safety, accountability and efficiency.
- Just-In-Time information, resources and support on demand 24/7 from anywhere.

The PerformTRAX® difference:
- Developed by Certified Safety Professionals, with insights and solutions based on knowledge of your industry.
- Customizable to meet your exact needs.
- Specialized in-house programming expertise ensures trouble-free implementation and ease of use.
- Links to extensive CLMI library of training resources in multiple delivery formats, including video, CD-ROM/DVD, web-based and print materials.
- The quality and support you expect from the producers of Blueprints® for Safety—the industry’s leading system for safety training.

Three PerformTRAX programs:

**Safety Performance Management**
Analyzes and assigns responsibilities, ensures that resources are provided for assigned tasks, tracks and reports completion and enables feedback, corrective action, and recognition.

**Incident Management**
Provides consistent and immediate reporting of incidents and injuries to a common database, notifies key staff and initiates activities and corrective measures to allow for rapid remediation and return to work, and tracks information for causal analysis, prevention and treatment.

**Learning Management**
Manages training for maximum efficiency by determining training needs, configuring programs to individual requirements, establishing the most effective delivery options, and tracking program completion.

Since 1984 CLMI has been helping organizations achieve better workplace safety to improve performance, enhance profitability and, most important, protect their people.

- Rick Pollock

CLMI founder and president, Richard A. Pollock, CSP, is an experienced safety professional with over 30 years in the field. He is a leader in professional development with the American Society of Safety Engineers (ASSE) and founder and executive director of the Direct Delivery Leadership Council.